



# Infant Free Meal Registration Form

This form is to register for infant free school meals, which are available from September 2014 to all pupils in Reception, Year 1 and Year 2, regardless of family income. To maximize the funding the school gets from the government, we also need to know which of our children would be entitled under the ordinary conditions. Additional funding of £1,300 per year is paid for each child registered as entitled under the ordinary conditions. This is why some of the questions are quite detailed.\* You do not need to provide evidence of entitlement.

**EVEN IF YOU DON'T WANT TO TAKE FREE MEALS, WE WOULD STILL LIKE YOU TO REGISTER FOR THEM, SO THAT WE GET AS MUCH GOVERNMENT FUNDING AS POSSIBLE!**

## Section 1 – Child/Children Details

Child's Surname	Child's First Name	Date of Birth	Gender M/F	Name of School

## Section 2 – Parent/Guardian Details

Parent/Guardian's surname*	
Parent/Guardian's first name	
Parent/Guardian's date of birth*	
Parent/Guardian's National Insurance Number or, for asylum seekers, NASS reference *	
Parent/Guardian's Address	

### Spouse/Partner Details - your partner may be able to claim free meals if you cannot.

Please strike through if not applicable

Spouse/partner's surname*	
Spouse/partner's first name	
Spouse/partner's date of birth*	
Spouse/partners National Insurance Number or, for asylum seekers, NASS reference*	

\* we need this information to check free meal entitlement on a database run by the DfE

## Declaration & signature of Parent/Guardian

**PLEASE NOTE: YOUR APPLICATION CANNOT BE PROCESSED WITHOUT A SIGNATURE**

I declare that all the information I have provided is true. I will inform the school and the Free School Meals Team (Tel 01782 236813) if my circumstances change (including my address).

### Parents'/Guardian Declaration – Applications will not be processed without a signature

Signature(s):

Date:



All information provided will be treated in confidence, in accordance with the Data Protection Act 1998 and used for the purposes of fulfilling the School's and Local Authority's statutory and operational needs in relation to free school meals and education benefits. It may also be shared with other departments in the council for the purposes of preventing fraud, misuse of public funds and any legal or statutory requirements, and be used to interrogate a database maintained by the Department for Education to establish whether your child would be entitled to free meals under the standard conditions.

Further information regarding free school meals can be found on the City Council's website:

<http://www.stoke.gov.uk/ccm/navigation/education/schools-and-nurseries/school-meals/>

**Please return this form to the school**

## City Catering

For a fresh and healthy lunch, come and join City Catering for your free meal.

Our menus are 'Food for Life' compliant, guaranteeing fresh food that you can trust.



Please Turn Over